**[Your Name]**  
[Your Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

**[Today’s Date]**

[Water Management District Name]  
[District Office Address]  
[City, State, Zip Code]

**Subject:** Request for Grandfathering Verification for Construction Phase – Conceptual ERP No. [Insert Permit Number]

Dear [District Reviewer’s Name],

On behalf of [Applicant/Permittee Name], I am submitting this letter to request confirmation that the construction phase of the [Project Name] remains eligible for grandfathering under the stormwater design criteria applicable to Conceptual Environmental Resource Permit (ERP) No. [Insert Permit Number], issued on [Insert Issuance Date]. This request is made pursuant to Section 3.1.2(e)3 of the *Environmental Resource Permit Applicant’s Handbook Volume I (AH I)* and Rule 62-330, Florida Administrative Code (F.A.C.), as amended on June 28, 2024.

**Background:**

* **Conceptual ERP Information:** The project received Conceptual ERP No. [Insert Permit Number] from [Insert WMD Name] on [Insert Issuance Date], which remains valid and unexpired.
* **Construction Phase Consistency:** The proposed construction phase is consistent with the design intent, water resource impact assumptions, and conditions approved under the conceptual permit.
* **Design Modifications:** Minor design modifications have been made to address site-specific conditions; however, these modifications do not result in substantially different water resource impacts compared to those previously reviewed under the conceptual authorization.

**Grandfathering Eligibility under AH I, Section 3.1.2(e)3:**

Pursuant to *AH I, Section 3.1.2(e)3*, construction activities authorized under a subsequent phase of a valid conceptual approval may continue to use the stormwater design and treatment standards applicable at the time of the conceptual permit approval, provided that the new phase remains consistent with the conceptual approval and does not result in substantially different water resource impacts.

Based on the above, we respectfully request the District’s verification that:

1. The construction phase of this project qualifies for grandfathering under the stormwater treatment and design criteria in effect when the conceptual ERP was issued.
2. The minor design modifications proposed do not disqualify the project from grandfathering since they do not result in substantially different water resource impacts.

**Supporting Documentation:**

To assist in your review, we have included the following:

* Site Plan and Stormwater Management Plan for the construction phase.
* Comparison table summarizing conceptual vs. proposed construction phase design elements.
* Narrative describing the minor design modifications and demonstrating no substantially different water resource impacts.

We appreciate your timely review of this request. Should you need any additional information or clarification, please contact me at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,  
[Your Full Name]  
[Your Title]  
[Company/Organization Name]